TEMPLATE FOR OUTCOME DESCRIPTION

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| --- | --- | --- | --- |
| Outcome description - Describes details of selected outcome based on available info. Queries or request for missing info included as comments | | | |
|  | | | |
| Check that the outcome statement includes content answering the below questions. Tick those that are included. Any missing info will require a follow-up to source. | | | |
| Why | What | When | Where |
| Significance/Relevance - Statement clarifying relevance/significance to programme’s intended outcomes | | | |
|  | | | |
| Contribution - Available evidence linking direct contribution and/or the strategic goals of Project team to this outcome | | | |
|  | | | |
| Source - Source from which outcome was identified (e.g. video, document, blog, audio, etc.) | | | |
|  | | | |
| Key contact details | | | |
|  | | | |

Adapted from: <https://www.civicus.org/monitoring-toolkits/toolkit/outcome-harvesting/>